**Student forgot log-in credential:**

 School issued laptop? Email pestrong@lwsd.org for help resetting

 Personal laptop? Go to portal .office.com

 Log in with student email (s-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

 Password – “21Stu#” *7-digit other ID* (for example 21Stu#1234567)

* District will not support computer issues on personal laptops

**Schedule Change:**

Only if: missing core-4 (Math, History, Language Arts, and Science), A class Period, or has duplicate classes.

 Have student email their counselor: A-K Ms. Camila Larson clarson@lwsd.org

 L-Q Ms. Gail “Lee” Vecchiet gvecchiet@lwsd.org

 R-Z Ms. Kirsten Doughty kdoughty@lwsd.org

**I can’t find my Schedule:**

 Log on to Student Family Access

**I can’t Log on to Student Family Access:**

Visit LWSD.ORG and follow “Students and Families > For Students and families > Skyward Student Access/Family Access

or follow link: [https://www2.saas.wa-k12.net/scripts/cgiip.exe/WService=wlkwashs71/fwemnu01.w](https://www2.saas.wa-k12.net/scripts/cgiip.exe/WService%3Dwlkwashs71/fwemnu01.w)

 If you’re a first-time user or have forgotten your password, click on “forgot your Login/Password?) to receive your username and password reset link.

When Prompted, enter the parent’s email address that you provided on the student’s registration form. You will be sent an email containing your login and a link that can be used to reset your password or sign-in for the first time.

* Families new to LWSD, it may take up to 24 hours after creating your Skyward Family Access account before being able to log in.

**Problems with your Laptop:**

Email: ftaccess@lwd.org

 Call: 425-936-1322

 INCLUDE: School, your first and last name, laptop barcode number, a description of the problem and a parent phone number